



BROOKSIDE CHARTER SCHOOL

1815 East 63rd Street, Kansas City MO 64130

PHONE: 816-531-2192

FAX: 816-756-3055

www.brooksidecharter.org



BSDS, Inc dba Brookside Charter School

MINUTES

July 26, 2021

5:30 pm

BCS Library and/or Join with ZOOM

<https://us02web.zoom.us/j/82127625843>

Directors Present: E. Sipes, S. Twyman, V. Miller, Dr. K. Dixon, D. Saffold, K. Dennis, **Virtual:** J. LaSalle, K. Kohring, T. Price **Directors Absent** **Guests Present:** R. Offield, K. Sales **Virtual:** A. Schaffa

1. Opening Items

a) Record Attendance and Guests

b) Call the Meeting to Order

- i. E. Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, July 26, 2021 at 5:33 pm in the library at Brookside Charter School and via Zoom

c) Motion to accept the agenda

- i. V. Miller made a motion to accept the agenda
- ii. S. Twyman seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

d) Approval of Board of Director minutes

- i. V. Miller made a motion to approve the minutes from the BSDS, Inc. dba Brookside Charter School on **06-14-2021**.
- ii. J. LaSalle seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

e) Visitors Comments and Addressing Agenda Items

- i. No Visitors Comments

*Posted 7/22/2021
Supt. Office, Front Lobby, and Website*



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2. Board Candidates Appointments (2021-2023)

- a) DiAnna Saffold
- b) Tiffany Price
- c) Dr. Kerry Dixon

- i. S. Twyman motioned to approve the Board Candidates appointments of D. Saffold, T. Price and Dr. K. Dixon
- ii. V. Miller seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

3. Board Election of Officers

a) President

- i. Dr. K. Dixon nominated Eric Sipes to serve as president of the Board of Directors
- ii. V. Miller seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

b) Vice President

- i. V. Miller nominated Kraig Kohring to serve as vice president of the Board of Directors
- ii. Dr. K. Dixon seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

c) Treasurer

- i. S. Twyman nominated Vicki Miller to serve as treasurer of the Board of Directors
- ii. Dr. K. Dixon seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved



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d) Secretary

- i. Dr. K. Dixon nominated Sherry Twyman to serve as secretary of the Board of Directors
- ii. D. Saffold seconded the motion
- iii. The board **VOTED** unanimously to approve the motion – Approved

4. Financial Committee Report

a) EdOps Dashboard – Need Board Approval

- i. A. Schaffa presented the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
- ii. V. Miller motioned to approve the Financial Report within the EdOps Dashboard as presented
- iii. Dr. K. Dixon seconded the motion
- iv. The board **VOTED** unanimously to approve the motion – Approved

b) Check Registry – Need Board Approval

- i. V. Miller presented to the Board of Directors the Check registry and recommended the board approve the Check registry as presented
- ii. V. Miller made a motion to approve the check registry as presented
- iii. K. Dennis seconded the motion
- iv. The board **VOTED** unanimously to approve the motion – Approved

5. [Employee Handbook](#) – Need Board Approval

- i. R. Offield presented the 21-22 Employee Handbook.
- ii. K. Dennis motioned to approve the 21-22 Employee Handbook
- iii. S. Twyman seconded the motion
- iv. The board **VOTED** unanimously to approve the motion – Approved



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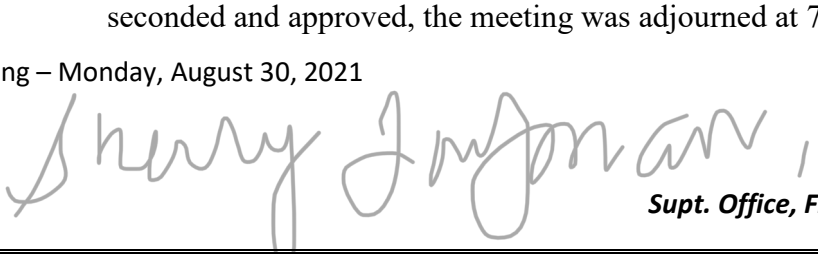
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6. [2021-2022 Virtual Option: SchoolsPLP](#) – **Need Board Approval**
 - i. R. Offield presented 2021-2022 Virtual Option: SchoolsPLP
 - ii. V. Miller motioned to approve the 2021-2022 Virtual Option: SchoolsPLP
 - iii. Dr. K. Dixon seconded the motion
 - iv. The board **VOTED** unanimously to approve the motion – Approved
7. **Superintendent’s Report – Roger Offield**
 - a) 2021-22 Enrollment
 - i. Current: 390 Elem, 158 Middle, 548 enrolled
 - ii. 56 application submitted and not complete; 604 total once all enrollments are complete
 - iii. Office will be opened to take paper work
 - b) Summer School Update
 - c) Expansion Committee
 - i. Next meeting is June 17, 2021 at 5:30 pm, Virtual
 - d) MCPSA Contract Amendments
 - i. Will update in August 2021
 - e) Board Retreat – Aug 2nd and 3rd 5:30 – 7:30 pm
 - i. Board Voted to approve the Board retreat date and time
 - ii. Yes – 8 board members NO – 1 board member
8. **Motion to adjourn**
 - a) Motion to adjourn
 - i. V. Miller made a motion to adjourn the meeting.
 - ii. S. Twyman seconded the motion
 - iii. The board **VOTED** unanimously to approve the motion. – Approved
 - iv. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 pm

Next Meeting – Monday, August 30, 2021

 Sec.
Posted 7/22/2021
Supt. Office, Front Lobby, and Website



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Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.